

9. CPA SUMMARY PROJECT FORM

[CPC Use Only: Date Received 3/11/19 By: SAMMIE KUL
Assigned CPC #2020 - 14]

This form may be copied. Please type or print clearly, answer all questions, use "N/A" if not applicable. Use additional paper as needed.

1. a.) Applicant Name: Last Knight First Michael
and Organization(s) (if appropriate) Groton-Dunstable Regional School District
- b.) Regional Project: Yes or No? Yes If Yes, Town/Organization: Groton-Dunstable Regional School District
2. Submission Date: 01/04/2019
3. Applicant Address: St 344 Main St
City/ State: Groton, MA ZIP: 01450
4. Ph. # (978) 448-5505 Email: MKnight@gdrsd.org
5. CPA Purpose. Check all that apply:
Community Housing ☐ (Affordable Housing) ☐ Historic Preservation ☐ Open Space ☐
Recreation ☒
6. Project Location/Address: 703 Chicopee Row Groton, MA 01450
7. Project Name: Resurfacing of Groton-Dunstable High School Track
8. Community Preservation Plan Objectives - use codes from **Section 5** to indicate all that apply:
5.3 Open Space and Recreation

9. Project basic description: The Groton-Dunstable Regional High School has a track located on campus that is original to the high school building 2005. The life expectancy of a track is roughly 10 years, before there is a need for resurfacing. Due to the popularity of this track for students from Groton and Dunstable as well as community member who enjoy morning walks and runs here the track has worn down and is in need of some base layer crack repair as well as relining and resurfacing with a rubberized coating.
The track surface is made up of three layers. There is a red rubberized textured top coat, a red urethane base coat, and the under lying black asphalt. As you can see from the picture below there are spots on the track that have worn down through the urethane base to the asphalt which makes the surface less durable and less safe for all to use.
In 2015 a representative from a company came out to look at the track and at that time estimated the work would cost \$115,632.00. Due to the continued deterioration and some additional cracking of the base layer that is evident, the district reached back out to the same company and they said the project could bid as high as \$150,000 with today's prices of materials and supplies. This project would of course need to be bid but it was felt a not to exceed cost of \$150,000 was safe.
I appreciate the consideration for the use of CPA funds to help preserve our recreational space. This same project is being proposed to Dunstable for their proportion of the cost in an effort to equitably distribute the cost based on the assessment defined in the regional school district agreement.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Co Applicant Signature: _____ Date: _____

11. CPA PROJECT APPLICATION FORM

[CPC Use Only: Date Received 3/11/19 By: SAMMIE KUL
Assigned CPC #2020- 14]

If possible, use word processor to fill out form. Please answer all questions, use "N/A" if not applicable.

1. a.) Applicant Name and Organization: Last Knight First Michael
Organization(s) (if appropriate) Groton-Dunstable Regional School District
b.) Regional Project: Yes ☒ or No? ☐ If Yes, Town/Organization: Groton-Dunstable Regional School District
2. Submission Date: 01/04/2019
3. Applicant Address: St. 344 Main St.
City/ State: Groton, MA ZIP: 01450
4. Ph. # (978) 448-5505 Email: MKnight@gdrsd.org
5. CPA Purpose. Check all that apply:
Community Housing ☐ (Affordable Housing) ☐ Historic Preservation ☐ Open Space: ☐
Recreation ☒
6. Town Committee or boards participating: Support from Select Board and Parks Commission
7. Project Location/Address: 703 Chicopee Row Groton, MA 01450
8. Project Name: Groton-Dunstable High School Track Resurface
9. Additional Responsible Parties (If applicable):

Role (specify)	Name	Address	Ph. (w) (cell)	Email
Property/Site Owner	GDRSD	PO 729 Groton, MA 01450	(978) 448-5505	
Project Manager	Michael Knight	344 Main St Groton, MA 01450	(603) 568-2950	MKNIGHT@GDRSD.ORG
Lead Architect				
Project Contractor	TBD			
Project Consultants				
Other:				
Other				

10. As appropriate, indicate if proposal requires P&S agreement ☐ Deed ☐
Option agreement ☐ Other-describe: _____
11. a.) Assessor info. (map/ block/ lot id.(s)): 230/ 46/ 0 b.) Tax classification type: _____
12. Permits required: Zoning: ☐ Historic Preservation: ☐ Other: _____
13. Historic Commission Approval signoff (when required): _____ Date: _____
14. Funding: a.) Requested from CPC: \$ 112,607.00 b.) Committed from other sources: \$ 37,393.00
c.) Annual anticipated total income: \$ 0.00 d.) Annual anticipated total expense: \$ 0.00
d.) Anticipated net income (loss): \$ 0.00 e.) Estimator name/company: Tracklite
15. CCP Objectives - use codes from Section 5 to indicate all that apply: 5.3
16. Project Timelines: Proposed Start Date: 07/01/2019 Projected Complete Date: 08/16/2019
17. Estimated Delivery Date of Completion Report to CPC: 08/26/2019

18. Project description and explanation (attach additional sheets as needed): _____

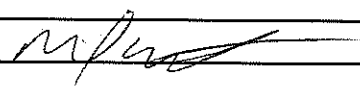
See attached sheet for description and pictures.

19. Feasibility: Very Feasible, a similar project was completed for the GDRMS track and resurfacing projects of this type are fairly routine.

20. List of attachments: CPA Application Groton, contains information about the project and funding.

21. Additional Information: This project is approved for financial support from the Dunstable CPC.

22. Management Plan: Details and time line attached in additional information section.

23. Applicant Signature:  Date: 3/11/19

Co Applicant Signature: _____ Date: _____

Co Applicant Signature: _____ Date: _____

CPA Application 2020-14 Resurfacing the Track at Groton-Dunstable High School additional information.

- Project Objectives

The goals of the refinishing of the track project are to restore and preserve a recreational space, increase the safety of the recreation space, and maintain an ADA accessible recreation space in the Town of Groton. Similar projects have been completed in 20+ communities in Massachusetts as identified on the communitypreservation.org data base. One of these projects being the completed restoration of the Middle School track here in Groton.

As an identified recreation provider in the Groton Master Plan we must maintain our programs in safe facilities for students and adults. The current wear on the track at the Groton-Dunstable Regional High School does not provide proper traction and padding required for a safe running/walking track. The restoration of this space will help to maintain the GDRSD as an active responsible recreation provider as it is identified in the Groton Master Plan. Additionally, the track is identified in the 2012 Open Space Asset and Resource Report and should be restored to maintain this space. This restoration project falls right in line with the goal of creating opportunities to enhance recreation programs and provide safe places to continue to grow a sense of recreation and physical wellbeing with all residents, particularly the young residents in town.

This project has received support from the Select Board as well as the Parks Commission in Groton. Both support letters are attached.

- Management Plan

Final quotes will be received when snow is clear and the bidders are able to come for a final site inspection. This should take place in mid-April and will be led by the Director of Business and Finance for the Groton Dunstable Regional School District.

The project will be scheduled to begin work the first week in July. This project should take roughly 4 weeks which includes 2 weeks of time for the track to fully cure. The Director of Buildings and Grounds along with his maintenance support staff will be present on the High School ground during the project to monitor progress and assist with unforeseen issues should they exist. Starting the project early in July will provide ample time to complete the project prior to the start of school and be sure that there is some extra time built into the project should weather not cooperate.

Prior to final sign off and invoicing the Director of Buildings and Grounds along with the Director of Business and Finance for the District will inspect the track to ensure proper completion of the work. The Athletic Director will be consulted in the sign off process to ensure expectations are met.

Finally, the CPC will be presented a project completion report with relevant information and project updates. This is anticipated in early August, since the track will need to be completed before the beginning of fall sports and school entering back into session.

- **Financing and Funding**

The total project cost is anticipated to be under \$150,000, this includes 16% in contingency for potential unforeseen costs. Of this total cost, Groton would be responsible for \$112,607 and Dunstable \$37,393. The entire amount would be due in FY20 when the project is completed. Dunstable's CPC has committed to \$25,000 for the project with the remaining funding coming through the school district's assessment to the town. We have developed a plan with the Town Administrator in Dunstable to adjust the school district assessment at town meeting should there be an issue with the CPC warrant article passing. This will ensure that the funding needed from Dunstable is available and the project is completed in FY20.

The property where the project is proposed is owned and controlled by the Groton-Dunstable Regional School District. Authority to complete this type of work is allowable due to the land ownership. Additionally, since the adoption of the Groton-Dunstable Regional School District plan the district has successfully managed projects ranging from as small as \$10,000 to \$450,000. This type of project will fall in line with similar projects managed and completed successfully.

Financially providing funding for this project through the CPC offers the town of Groton a financial advantage by reducing the required free cash needed for the Groton-Dunstable Capital needs. This will allow funds that had previously been transferred from free cash to stay in the District Capital Account which will require less free cash or other funding from the town in the future. This in turn should help to relieve some of the tax burden to the town in funding all the various department requests and projects.

TOWN OF GROTON

Park Commission
173 Main Street
Groton, MA 01450
Tel: 978-732-1893



Park Commissioners

Kenneth Bushnell, Chair
Donald Black
Evan Boucher
Anna Eliot
Timothy Siok

March 6, 2019

Groton Park Commission
173 Main Street
Groton, MA 01450

Groton Community Preservation Committee
173 Main Street
Groton, MA 01450

Re: Groton-Dunstable High School Track CPC Application

Dear Community Preservation Committee,

The Groton Park Commission would like to voice its support for CPC application submitted by Michael Knight, Director of Business and Finance, Groton-Dunstable Regional Schools to restore the Groton-Dunstable High School track.

The Groton Park Commission voted unanimously in favor of this support at its March 5, 2019 meeting.

Respectfully,

Groton Park Commission

Kenneth Bushnell, Chair
Evan Boucher, Vice Chair
Donald Black
Anna Eliot
Timothy Siok

CC: Michael Knight, Director of Business and Finance GDRS



TOWN OF GROTON

173 Main Street
Groton, Massachusetts 01450-1237
Tel: (978) 448-1111
Fax: (978) 448-1115

Select Board

Barry A. Pease, *Chair*
Alison S. Manugian, *Vice Chair*
John R. Giger, *Clerk*
Joshua A. Degen, *Member*
Rebecca H. Pine, *Member*

Town Manager
Mark W. Haddad

March 7, 2019

Town of Groton
Community Preservation Committee
173 Main Street
Groton, MA 01450

**RE: Community Preservation Application #2020-14 – Resurfacing of the Track at Groton
Dunstable Regional High School**

Dear Members of the Community Preservation Committee:

Please accept this letter as my full support of the School Department's CPA application #2020-14 requesting funding needed to resurface the track at the High School.

As you are aware, the track is original to the high school construction in 2005. The life expectancy of a track is roughly 10 years, before there is a need for resurfacing. Due to the popularity of this track for students from Groton and Dunstable as well as community members who enjoy morning walks and runs here the track has worn down and is in need of some base layer crack repair as well as relining and resurfacing with a rubberized coating. It is therefore my opinion that this would be a perfect use of Community Preservation Funds and it would be my hope that the Community Preservation Committee fully support bringing this article forward for Town Meeting vote.

Thank you for your time and consideration of this meaningful project.

Sincerely,

Mark W. Haddad
Town Manager

cc: Michael Knight, Groton Dunstable Regional Business Manager